

EXTREME SUMMER BLAST DAY CAMP

JUNE 2ND -
AUGUST 1ST



**CAMP IS BACK
AND BETTER THAN
EVER WITH:**

DANCE CLUB | LEGO CLUB | READING
CLUB SPORTS CLUB | ART CLUB
SCIENCE CLUB

AND SO MUCH MORE!



**REGISTER | IN PERSON OR ONLINE AT
TODAY! | WWW.KCYMCA.ORG**

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WHY CAMP?

Within the YMCA camp setting, children develop a sense of independence as they explore nature, find new talents, try new activities, gain independence, make lasting friendships, and create lifelong memories.

WHAT CAMPS ARE AVAILABLE?

This year, the Y is excited to promote physical activity and a variety of clubs tailored to the interests of our campers. Campers can choose to participate in one of more clubs that appeal to them. Some of the possible clubs include:

- Dance Club
- Lego Club
- Reading Club
- Sports Club
- Art Club
- Science Club
- And many more!

AGES

Open to children from ages 4 to 12. All campers must be toilet trained.

HOW TO REGISTER?

You can register for the YMCA Summer Camp online at www.kcymca.org or in person at the Parkview Warsaw YMCA Welcome Center

CAMP INFORMATION:

DAY AND TIME

MONDAY - FRIDAY FROM 6 AM - 6 PM

DATES

- WEEK 1: JUNE 2ND – 6TH
- WEEK 2: JUNE 9TH - 13TH
- WEEK 3: JUNE 16TH – 20TH
- WEEK 4: JUNE 23RD - 27TH
- WEEK 5: JUNE 30TH – JULY 3RD
(CLOSED JULY 4TH)
- WEEK 6: JULY 7TH - 11TH
- WEEK 7: JULY 14TH - 18TH
- WEEK 8: JULY 21ST - 25TH
- WEEK 9: JULY 28TH - AUGUST 1ST

LOCATION

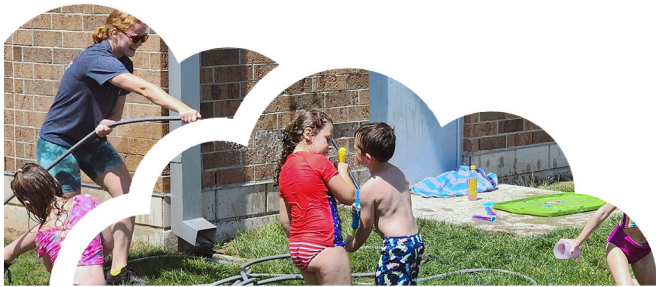
PARKVIEW WARSAW YMCA

PRICING

TO RECEIVE MEMBER PRICING, YOU MUST BE A MEMBER FOR THE PROGRAM'S DURATION AND ATTEND THE REQUIRED NUMBER OF WEEKS TO QUALIFY FOR DISCOUNTS.

REGISTERING FOR 1 WEEK

- MEMBERS | \$150 PER WEEK
- GUESTS | \$180 PER WEEK



REGISTERING FOR 6-8 WEEKS

- MEMBERS | \$145 PER WEEK
- GUESTS | \$175 PER WEEK

REGISTERING FOR ALL 9 WEEKS

- MEMBERS | \$140 PER WEEK
- GUESTS | \$170 PER WEEK

REGISTRATION FEE

- **\$50** | The registration and supply fee is a one time fee due at the time of registration and is non-transferable and not refundable. Financial assistance does not apply.

CAMP DISCOUNTS

- **DISCOUNT FOR A 2ND CHILD | -\$5**
- **DISCOUNT FOR 3RD CHILD | -\$10**

FINANCIAL ASSISTANCE: Cannot be combined with any other discounts.

PAYMENT OF PROGRAM FEES

The registration fee will be drafted when your registration form is processed. All Summer Day Camp fees are drafted weekly the Friday prior to the week of attendance. Everyone will be drafted. Registration before the week of camp

is required; the last day to register is Saturday at 4:00 p.m. Only children who are registered will be admitted. This policy is in effect to help plan and prepare for the week ahead and to ensure adequate staffing. Camp fees include field trips unless otherwise noted. Contact Karlee Fawley with attendance questions at kfawley@kcymca.org or Stacey Anderson with billing questions at 574-269-9622 x215 or sanderson@kcymca.org.

PAYMENT METHODS:

OPTION 1

- Register and pay in full for the weeks selected at the time of registration.

OPTION 2

- Register in advance and be drafted for each week designated on the registration form.

REFUND POLICY

No refunds will be issued for cancellations unless they are requested by the Wednesday before the scheduled attendance date. A written notice of cancellation must be emailed to Stacey Anderson at sanderson@kcymca.org



INCLUSIVE SUPPORT

Inclusive support is available for children with diverse abilities or those who require specialized care. To receive Inclusive Support please mark "YES" on the Summer Camp registration form. After your Summer Camp registration form is turned in, you will be contacted by Karlee Fawley for additional information. This intake process must be completed before the start of camp.

The following accommodations can be made to meet sensory needs:

- Sensory needs
- Headphones
- Scheduled sensory breaks.
- Sensory breaks as needed.
- Visual schedules.
- Visual transitions.
- Visual communication cards

Inclusion accommodations that we cannot make:

- We cannot force a child to take sensory breaks, if they refuse, we will document and move on.
- We cannot provide one-on-one or



small group support.

- Continuously eloping from staff.
- Continuous refusal to follow directions while using visual transition and prompts.
- Aggressive behaviors: hitting, kicking, punching, spitting.
- Any actions that cause harm to other campers: bullying, aggressive behaviors.
- We will not accommodate children who are continuously refusing to follow directions even with accommodations.

Every effort will be made to provide reasonable accommodations for mentally and physically challenged children. However, the YMCA is not able to accommodate children who are a danger to themselves, a danger to others, or a disruption to normal activity, making it unreasonably difficult for other children to enjoy programs.

BEHAVIOR MANAGEMENT PROCEDURES PHILOSOPHY

The Kosciusko Community YMCA is committed to providing a safe and welcoming environment for all children. To ensure safety and comfort for all, we ask children to act appropriately while

they are participating in Camp activities. We expect children to behave in a caring and responsible way and to respect the rights and dignity of others. Camp staff will redirect a child's behavior and respond to inappropriate choices on an individual basis. The YMCA teaches the core values of caring, honesty, respect and responsibility. Children who attend Camp are expected to follow the behavior guidelines and to interact appropriately in a group.

BEHAVIOR MANAGEMENT

When a child chooses not to follow the behavior guidelines of the YMCA Camp, the following steps will be taken:

- Staff will work with the child to understand the reasoning for the behavior and work through more appropriate behaviors.
- The child will be reminded of our behavior philosophy and take a "time out" to regroup before heading back into the group.
- If the child's behavior at any time threatens the immediate safety of



the child, other children, or staff, the parent will be notified and expected to pick up the child immediately.

- If behaviors persist and the child continues to disrupt the camp parents will be notified The YMCA reserves the right to suspend the child from the program.

REMOVAL FROM THE PROGRAM FOR INAPPROPRIATE BEHAVIOR

The following behaviors are NOT acceptable and may result in the immediate suspension of a child as listed below:

1. Endangering the health and safety of children and/or staff, members, or volunteers. This includes aggressive behaviors such as hitting, kicking, punching, biting and spitting.
2. Stealing or damaging the YMCA or personal property.
3. Leaving the Camp site without permission.
4. Continuing to disrupt the program.
5. Using profanity, vulgarity, or obscenity frequently.



6. Any demonstration of sexual activity or sexual contact with another person
7. Harassment or intimidation with words, gestures, body language or other menacing behavior
8. Carrying or concealing any weapons or devices that may be used as weapons

FIRST OFFENSE | Dismissal for current day and the following day

SECOND OFFENSE | dismissal for the current day and the following week.

THIRD OFFENSE | dismissal for the remainder of the summer.

BULLYING

The YMCA does not tolerate bullying of any kind. Any form of bullying may result in immediate expulsion of the program.



POLICIES AND PROCEDURES

THINGS TO BRING EVERYDAY PLEASE ENSURE YOUR CHILD IS SENT TO CAMP EVERY DAY WITH THE FOLLOWING LABELED ITEMS:

- Bathing suit and towel (in plastic bag)
- Sunscreen
- Lunch (if packing your own) and snacks, (as litter free as possible). There will be a free lunch option through the school system
- Extra drinks (water or sports drinks)
- Suitable clothing for the weather conditions and camp activities
- Labeled backpacks for all belongings
- Spare change of clothing

CHILD CARE STAFF QUALIFICATIONS |

The YMCA recognizes the effect a positive experience will have on the development of children and youth. YMCA Summer Day Camp staff are carefully selected based on education, qualifications, work experience, and for their ability to act as positive role models. Each of our staff has demonstrated a strong commitment to caring for children and has passed a criminal background check and drug screening. YMCA childcare staff hold current CPR and First Aid certification. Our team is a dedicated group that knows the importance of combining a safe and caring environment with a strong curriculum to benefit your child's development.

NON-DISCRIMINATION POLICY | The Kosciusko Community YMCA does not discriminate against anyone based on race, religion, color, sex, age, national origin or disability.

PICK UP AND DROP OFF| Parents can drop their children off at Parkview Warsaw YMCA starting at 6:00AM. All children must be picked up by 6:00 PM. A late fee of \$3.00 per minute will be assessed after 6:00 PM until the child is picked up. All campers must be signed in and out of the camp by a parent or guardian 18 years of age or older with a valid ID (15 if a sibling and listed on the registration form) and children will not be permitted to walk home alone. There will be a sign in and out table from 6-9 AM and 3-6 PM in the lobby. If you are planning on picking up your camper at a different time, please communicate that to staff. Campers are required to store their lunches, sunscreen, swimsuits, and towels in their classrooms.

AUTHORIZED INDIVIDUALS FOR PICKUP | For their safety, children are released from Camp only to authorized individuals. An authorized individual must be listed on the registration form, be 18 years of age, and present photo identification. A sibling under 18 can pick up his/her siblings as long as they are listed on the registration form as an authorized person to pick up and at least 15 years of age. Should an intoxicated or impaired individual arrive at a Camp site and insist on removing a child, the staff will immediately call 911 and ask for law

enforcement assistance. If a court order exists preventing a particular individual from having contact with a child, a copy of the court order must be provided and on file with the YMCA.

CHANGES IN AUTHORIZED PICK UP | Changes in authorization must be provided to the director one week prior to implementation. Changes of authorized pick-ups can only be made by the individual that registered the camper. Staff cannot release who is on the authorized pick-up list to anyone other than the individual who registered the camper.

WEATHER | Outdoor play is an important part of our daily camp schedules. Parents are asked to dress their children appropriately for the weather conditions. A light sweater or jacket may be needed in the mornings. All precautions will be taken to prevent heat related injuries during extreme heat. Please send sunscreen with your child each day. Spray sunscreen is recommended and preferred by the YMCA.

At the YMCA we are committed to the safety of all children. We will do the following for your camper:

- Make sure there are frequent water breaks
- Make sure campers are in the shade or inside whenever possible on hot and humid days
- Apply sunscreen to children 8 and under when needed. Assistance might be available for older children if needed.

ELECTRONICS | All electronic devices, kindles, iPods, iPads, Game Systems, MP3 players, etc. will not be allowed at any Summer Day Camp. Cell phones must be silent and in backpacks. The YMCA is not responsible for these items.

FIELD TRIPS | Unless otherwise noted our registration fee covers all admission and other fees when you register your child. Please do not send additional money with your child for souvenirs, food, etc. It is likely that field trips will depart and arrive at different times each week. Please check with the counselor on duty the day before to verify departure and arrival times. Emails will be sent prior to each week detailing the schedule and field trip information. All field trips are tentative and subject to change. For safety, your camper must wear his/her camp T-shirt for all field trips.

SNACKS AND LUNCHES | Nutrition is a very important aspect of each camp day. Free lunches will be provided by the Warsaw Community School Corporation or if you prefer you can pack a lunch for your camper.

A couple of suggestions for parents packing lunches:

- Pack extra drinks and a refillable water bottle.
- Send foods that are easy to eat and non-microwavable.
- Strive for a litter free lunch (reusable containers and water bottles).
- Label your child's lunch with their first

and last name.

- If desired, healthy lunches will be provided free of charge to all campers through the Warsaw School Corporation. Please sign up each morning at drop off for a school lunch.

LOST AND FOUND | We encourage all campers to label everything they bring to camp. All lost items will be held at the YMCA lost and found location. Items that remain in the lost and found for more than two weeks will be donated to local charities. The YMCA is not responsible for lost or stolen items.

RESPONSIBLE BILLING PARTY | The YMCA will bill only one party for program costs. We do not split costs between parents or bill two different accounts for fees. Access to camper records, billing information, and/or other information is confidential. The primary parent or legal guardian and billing account holder must request in writing any changes to the campers records. We cannot provide any information to individuals who are not authorized in the registration forms.

REMOVAL FROM PROGRAM BECAUSE OF NON-PAYMENT | In the event that an account is past due for two weeks, participation in the program will be discontinued. Efforts will be made to contact parents by phone prior to discontinuation of a child's participation. Please be sure to maintain current contact information with the YMCA.

MINIMUM PARTICIPATION | The YMCA reserves the right to close any Summer Day Camp if it does not have participation levels necessary to cover the cost of operation.

FINANCIAL ASSISTANCE | Assistance must be applied for prior to enrollment and participation in any program for which assistance is needed. A financial assistance application is available at the Welcome Center. It will take up to three weeks to process the application. Financial assistance will be capped at 50%.

TAX INFORMATION | A report of all YMCA childcare expenses for the previous calendar year will be distributed to parents by January 31. There will be a fee of \$10.00 for any additional copies. The YMCA tax number is 35-1068182.

MEDICATIONS | If your child is using any medication, please make sure you inform the counselors when you drop off your child and fill out a medication form available at the sign in table. Please make sure that you turn in all medication to the counselors. Medications will be locked and stored in a safe location. Staff will not administer medications (unless there are extenuating circumstances) but will make sure that the camper takes his/her medication at the appropriate time. A medication form should also be filled out for Epi-pens and asthma puffers. Nonprescription medication should not be sent to camp with campers. All Summer Day Camps will have a camp nurse monitoring all medication.

CHILD ILLNESS | If your child is sick, they should not attend any program where other children may become ill through contact. As a guideline, the YMCA suggests that children running a fever of 100 degrees or greater and children with recurring vomiting or diarrhea should remain at home for at least 24 hours after the fever has broken or the vomiting or diarrhea has stopped. If your child has a communicable disease or lice, you are urged to notify the Summer Day Camp they are attending within 24 hours so that the parents of other children may be notified. Children who have had a communicable disease may not return to the program unless they have a doctor's note stating that they are no longer contagious.

INJURIES DURING THE PROGRAM

| The YMCA assumes no responsibility for injuries or illnesses which may be sustained as a result of participation in athletic activities, sports programs, and the use of any equipment, exercise or other activities. Parents or guardians assume the risk for any and all injuries and illnesses which may result from participation in these activities.

EMERGENCY PROCEDURES | In the event that a parent or guardian cannot be reached in an emergency, YMCA staff will call 911, so that medical personnel can provide appropriate medical treatment. This treatment may include, but is not limited to, routine tests, X-rays and the release of any records necessary for

insurance purposes. The YMCA does not carry accident or medical insurance on program participants. Payment for these services is the sole responsibility of the parent or guardian.

CHILD ABUSE PREVENTION | The YMCA is committed to the prevention of child abuse. All Y staff are required to complete child abuse prevention training and are ready to observe the early warning signs and report inappropriate behavior. You can help to ensure your child's safety by taking an active interest in his or her YMCA experience and asking your child specific questions about program activities and staff relationships.

As part of the association's prevention program, YMCA staff are prohibited from babysitting or transporting children at any time outside of the YMCA Summer Day Camp. The YMCA staff do not accept gifts or tips and should not provide gifts to children. By law the YMCA must report any suspected cases of child abuse or neglect to the appropriate authorities.

MARKETING | On occasion, the YMCA takes photographs, film footage, or tape recordings of our programs. This media may include your child's image or voice and is used only for purposes of promoting or interpreting YMCA programs. At registration you will be asked for permission to include your child in these promotional **POLICIES & PROCEDURES** materials.